

DATE: May 20, 2004

TO: CITY CLERK

FROM: Child Crisis Center  
Marty Brown  
2100 N. Stevens  
El Paso, Tx 79930

CITY CLERK DEPARTMENT  
2004 MAY 27 10 11 39

Telephone No. 915-562-7955  
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

June 2, 2004

Item should read as follows:

Child Crisis Center of El Paso to hold a 5k foot race on August 28, 2004 from 6:00am to 11:30am. Route: Start on 1300 Hardaway to Bliss, turn right on Radford St, proceed on Radford St. to Leeds Ave., turn right on Leeds Ave. to Hawley, turn right on Hawley to Post, turn left on Post to Howze, proceed on Howze to Hastings, turn right on Hastings to Cumberland, turn left on Cumberland to Radford, turn left on Radford to Cumberland, turn left on Cumberland to Graham, turn right on Raynolds to Clifton, turn right on Clifton to Radford, turn right on Radford to Trowbridge, turn right on Trowbridge to Hardaway and finish at 1300 Hardaway. Approximately 300 persons will take part. This request includes permission to use amplification (1 microphone and 1 speaker). (Districts 2, 3, and 8) [Marty Brown]  
SPECIAL INSTRUCTIONS:

PERMIT# 04-047

BUILDING PERMITS & INSPECTIONS USE Item No. \_\_\_\_\_

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ N/A TXDOT

☒ N/A STREET DEPARTMENT

☒ N/A CIVIC CENTER

☒ COMPLETE

# REQUEST FOR TEMPORARY USE OF CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day. [36010119/404123]  
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Child Crisis Center

(Person/Organization)

Contact Person:

Marty Brown

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

5K walk/run

(Moving)

☐ Parade

☐ Demonstration

☒ Foot Race/Walk

☐ Bike Race

☐ Other: \_\_\_\_\_

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: \_\_\_\_\_

3. Date of Event:

August 28, 2004

Total Time of Event:

from 6 am to 11:30 am

(Time)

(Time)

Time in which police traffic control services will be needed:

from 7:00 AM to 11:00 AM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

6/2

4. Approximate number of participants:

☒ Persons ☐ Vehicles ☐ Animals ☐ Other Specify: 300

\*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 100

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

FUNDRAISER

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: ~~2055761~~ 04-0015

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

**ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP**

LORETTO ACADEMY AREA (SEE ATTACHED MAP)

START AT HARDAWAY, BLISS, RIGHT ON RADFORD, TO  
LEEDS, HAWLEY, <sup>POST, HOWZE,</sup> HASTINGS, CUMBERLAND, GRAHAM,  
RAYNOLDS, CLIFTON, RADFORD, TROWBRIDGE, &  
Location of assembly area, if separate or different:  
RADFORD

### **IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:**

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6<sup>th</sup> Floor, 541-4050, for more information.

8. Amplification devices to be used: ☒ Yes ☐ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

PURPOSE OF AMPLIFICATION WOULD BE TO ANNOUNCE  
RACE WINNERS + RADIO STATION (TBA) | microphone & speaker

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6<sup>th</sup> Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

CHILD CRISIS CENTER STAFF

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

**RELEASE:** In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Martha Brown  
Signature of Applicant

5-19-04  
Date

For Child Crisis Center  
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: Child Crisis Center – 5k Walk / Run

\$15.75 Fee Paid: 0413905-1 05/19/2004 003 11

\$21.00

City Council Hearing: June 2, 2004

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**PERMIT**

EVENT: Child Crisis Center – 5k Walk / Run

LOCATION Hardaway, Bliss, Radford, Leeds, Hawley, Post, Howze, Hastings, Cumberland, Radford, Graham, Raynolds, Clifton, Radford, Trowbridge, Hardaway.

DATE OF EVENT: August 28, 2004 – From 6:00am to 11:30am

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
**R. Alan Shubert, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**

5K  
RUN



## For Office Use Only

Event: Child Crisis Center - 5k Walk / Run\$15.75 Fee Paid: 0413905-1 05/19/2004 003 11  
\$21.00City Council Hearing: June 2, 2004

## Copy to:

☒ Police Department  
☒ Fire Department *rule*  
☒ Sun Metro  
☐ Parks Department

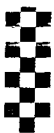
☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

## Comments:

PERMITEVENT: Child Crisis Center - 5k Walk / RunLOCATION Hardaway, Bliss, Radford, Leeds, Hawley, Post, Howze, Hastings, Cumberland, Radford, Graham, Raynolds, Clifton, Radford, Trowbridge, Hardaway.DATE OF EVENT: August 28, 2004 - From 6:00am to 11:30amCity Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR



MAY 19 2004 3:27PM

CITY OF EL PASO

NO. 5496 P. 5/6

## For Office Use Only

Event: Child Crisis Center - 5k Walk / Run\$15.75 Fee Paid: 0413905-1 05/19/2004 003 11  
\$21.00City Council Hearing: June 2, 2004

## Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

## Comments:

Sun Metro has no objection to the event.L Lujan 5/20/04PERMITEVENT: Child Crisis Center - 5k Walk / RunLOCATION Hardaway, Bliss, Radford, Leeds, Hawley, Post, Howze, Hastings, Cumberland, Radford, Graham, Reynolds, Clifton, Radford, Trowbridge, Hardaway.DATE OF EVENT: August 28, 2004 - From 6:00am to 11:30amCity Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: Child Crisis Center - 5k Walk / Run

\$15.75 Fee Paid: 0413905-1 05/19/2004 003 11  
\$21.00

City Council Hearing: June 2, 2004

Copy to:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Engineering-Traffic Div.  
☐ Highway Department  
☐ Street Department  
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO  
PROPOSED EVENT. AS PER SUBMITTED PLAN.

*Patricia Casey*  
5/28/04

PERMIT

EVENT: Child Crisis Center - 5k Walk / Run

LOCATION Hardaway, Bliss, Radford, Leeds, Hawley, Post, Howze, Hastings, Cumberland,  
Radford, Graham, Raynolds, Clifton, Radford, Trowbridge, Hardaway.

DATE OF EVENT: August 28, 2004 - From 6:00am to 11:30am

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

R. Alan Shubert, P.E.  
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: CHILD CRISIS CENTER-5K WALK/RUN

\$15.75 ☐ Fee Paid: 0413905-1 05/19/2004 003 11  
\$21.00 ☐ Date

City Council Hearing: JUNE 2, 2004  
Date

Copy To:

☒ Police Department  
☒ Fire Department  
☒ Sun Metro  
☐ Parks Department

☒ Traffic & Trans. Dept.  
☒ Highway Department  
☐ Street Department

**Comments:**

The El Paso Police Department has no objections with this event.

The Department will police the event with 15 officers and 15 vehicles.

Estimated cost to city: \$639.00 Estimated cost to applicant: \$2361.00

PR 04-047

**PERMIT**

EVENT CHILD CRISIS CENTER-5K WALK/RUN

LOCATION: HARDAWAY,BLISS,RADFORD,LEEDS,HAWLEY,POST,HOWZE,HASTINGS,CUMBERLAND,R  
ADFORD,GRAHAM,RAYNOLDS,CLIFTON,TROWBRIDGE

DATE OF EVENT: AUGUST 28, 2004 FROM 6:00A.M. TO 11:30A.M.

CITY COUNCIL ACTION:      Approve      Disapprove      Approve w/ Mod

Date Permit Issued: \_\_\_\_\_ Permit No.: \_\_\_\_\_

\_\_\_\_\_  
Building Permits & Inspections Director

JOE WARDY  
MAYOR



**CITY COUNCIL**

SUSAN AUSTIN  
DISTRICT NO. 1

ROBERT A. CUSHING, JR.  
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO  
DISTRICT NO. 3

JOHN COOK  
DISTRICT NO. 4

DANIEL S. POWER  
DISTRICT NO. 5

PAUL J. ESCOBAR  
DISTRICT NO. 6

VIVIAN ROJAS  
DISTRICT NO. 7

ANTHONY COBOS  
DISTRICT NO. 8

**THIS IS NOT A PERMIT**

May 24, 2004

Child Crisis Center  
Marty Brown  
2100 N. Stevens  
El Paso, TX 79930

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, JUNE 2, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

**REQUEST:**

Child Crisis Center of El Paso to hold a 5k foot race on August 28, 2004 from 6:00am to 11:30am. Route: Start on 1300 Hardaway to Bliss, turn right on Radford St, proceed on Radford St. to Leeds Ave., turn right on Leeds Ave. to Hawley, turn right on Hawley to Post, turn left on Post to Howze, proceed on Howze to Hastings, turn right on Hastings to Cumberland, turn left on Cumberland to Radford, turn left on Radford to Cumberland, turn left on Cumberland to Graham, turn right on Reynolds to Clifton, turn right on Clifton to Radford, turn right on Radford to Trowbridge, turn right on Trowbridge to Hardaway and finish at 1300 Hardaway. Approximately 300 persons will take part. This request includes permission to use amplification (1 microphone and 1 speaker). **(Districts 2, 3, and 8) [Marty Brown] Permit#04-047**

**RESPONSES:**

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 15 OFFICERS AND 15 VEHICLES. ESTIMATED COST TO CITY: \$639.00 ESTIMATED COST TO APPLICANT: \$2361.00. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

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**R. ALAN SHUBERT, P.E.**  
**BUILDING PERMITS & INSPECTIONS DIRECTOR**